

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

August 7, 2024

MINUTES

Roll Call- Grant Wilkinson, Barry Clemmons, Ron Coblentz, Tara Hill, Fire Chief B. Wilks, Deputy Chief J. Yancey, Capt. R. Bradley, Capt. B. Casey, Anna Pendleton

Citizen(s): Bill Stainbeck

Mr. Wilkinson called the meeting to order at 6:00 pm

Adoption of the Outstanding Minutes- Mr. Coblentz made a motion to approve the minutes, Mr. Clemmons seconded and the motion passed.

Adoption of the Agenda- Mr. Coblentz made a motion to approve the agenda, Mr. Clemmons seconded and the motion passed.

Remarks, inquiries, and requests from citizens-

Mr. Wilkinson made motion to suspend the agenda, to take questions from Bill Stainbeck about what it means to be a board member. Mrs. Hill seconded, and the motion passed.

Mrs. Hill made a motion to nominate, Bill Stainbeck to Place 5, Mr. Coblentz seconded the motion and all were in favor of nominating him. He will be sworn in at the next meeting.

Report from the Fire Chief

- Run Report- 3 structure fires
- ISO- Received final on our updated grading- Remain PC 2- We did improve but not enough to improve to a PC 1.

Financial Report

Committee Report

- Financial- Capt. Bradley presented to financial reports
 - Audit-
 - Budget update-
 - Cottages on 119- Contested annexation. Information was sent to our attorney. The property owner has since sent our billing office a letter and a check to complete the

annexation. Our attorney will send the City of Birmingham a letter explaining the annexation process according to the Alabama Code. Mrs. Hill made motion to accept the annexation, and Mr. Wilkinson seconded the motion and it passed unanimously.

- Insurance Presentation- Capt. Barry Casey presented a quote for changing the department's Insurance Company to reduce costs. We are continuing to compare the quotes from both companies.
- Equipment
 - Fire Apparatus- Chief presented items to consider concerning the purchase of a new fire engine in the coming year.
- Policy
- Fire Marshal Report- 40 New Inspections completed last month, 189 outstanding violations. Inspector Parker continues to follow up with outstanding violations and working with business owners to understand what needs to be done.

Unresolved Business

- Rex Lake Contract – Final
- Fire Dues Customer Website in development. We are receiving progress updates about every two weeks and are back on schedule. Site testing should begin in the fall.
- Dunnavant Valley Oaks Property- no change
- FY 2025 Draft Budget – income revenue adjusted

New Business

- Move \$108,000 capital funds for new rescue into savings to complete the cost of a new ambulance - \$76,352 for an ambulance. The board has been made aware of the use of the use of the money.
- Request to use \$31,647 remaining capital funds for staff vehicle- Mr. Coblenz made a motion to approve the purchase of one staff vehicle from the FY24 budget, and approval to order a second staff vehicle that will be paid out of the FY25 budget. Mr. Clemmons seconded the motion and it passed unanimously.
- Ms. Barbara Saiia- 104 Narrows Creek Drive- has requested an exemption for her FY25 fees. Mrs. Hill made a motion to approve her request, and Mr. Clemmons seconded. All in favor.
- Motion to have a work session later this month. Mr. Wilkinson will send out a few dates and will let everyone know what they settle on. Date will be announced according to Public Notice Laws. All in favor.

Motion to adjourn made by Mr. Clemmons and Mrs. Hill seconded 8:26 pm.

Submitted by: _____

Approved by: _____