

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

June 12, 2024

Minutes

Roll Call- Grant Wilkinson, Barry Clemmons, Ron Coblentz

Fire Chief B. Wilks, Deputy Chief J. Yancey, Capt. R. Bradley, Capt. B. Casey, Anna Pendleton

Citizen: Billy Leachelt

Mr. Wilkinson called the meeting to order at 6:00 pm

Adoption of the Outstanding Minutes- Mr. Clemmons made a motion to approve the minutes, Mr. Coblentz seconded, and the motion passed unanimously.

Adoption of the Agenda- Mr. Coblentz made a motion to approve the agenda, Mr. Clemmons seconded, and the motion passed unanimously.

Remarks, inquiries, and requests from citizens- None present.

Report from the Fire Chief-

- Presented Operations Report- Call volume had a slight increase over call volume from this time last year. One (1) structure fire in the apartments, and one (1) commercial kitchen fire.
- Multiple occurrence calls are continuing
- Operational changes- Rescue 181's crew, when in service, will swap over to Truck 181 on structure fire responses. If Rescue 181 is not available Rescue 185 will pick up Truck 181.
- Truck 181 was picked up from the shop and returned to service today.
- Received notice that we had received a grant through RC&W. This will allow us to update all of our positive-pressure fans. \$18,000
- Two resignations- One left to go to Pelham Fire and another will be leaving in the fall to go to Mt. Brook Fire. We have hired for both positions and the new employees will be starting in the coming weeks.
- We are moving forward with the accreditation process through the Center for Public Safety Excellence. We have been following the model and have many of the processes.
- Update on Station 181 remodel-

Financial Report

- Financial Report- see attached.
- Audit- Capt. Bradley and Mr. Wilkinson are reviewing the documents that the audit firm has provided. Waiting for a few more documents and will review
- Sutphen Ladder was taken to the scrap yard for \$2,400- funds will go towards graphics on the new battalion. Maintenance was able to utilize about \$8,000 in parts from the truck before hauling it off.
- Fire Marshal Report-

Committee Report

- Financial
 - Audit
 - Budget update
- Equipment
 - New Battalion- 2024 Ford Expedition- CVFD has taken delivery of it and waiting on graphics, lighting, and radios to be installed.
 - Opened the discussion on ordering a new fire engine. This would replace our oldest fire engine (10 years old) and allow it to replace our reserve fire engine (20 years old). Looking at options and considering what path we should take: stock truck versus custom truck.
- Policies

Unresolved Business

- Rex Lake Contract- Final- Waiting on Rex Lake and their attorney to review and contact CVFD
- Narrows Self Storage-
- Dunnavant Valley Oaks Property- Chief Wilks spoke with the Fire District attorney about approaching the property owners and she did not have an issue with talking to the property owners. The board agreed to move forward to engage the property owners.

New Business

- Approval of the RFP for billing software
- Approval to use \$5,400 of equipment donation funds to purchase EMS training mannequins- Mr. Clemmons made a motion to approve the use of funds to purchase EMS training equipment. Mr. Coblentz seconded the motion and it passed unanimously.
- Yancey and Wilks to attend the Southeastern Fire Chief Conference in Atlanta in July 15th to 18th- \$3,000 registration and hotel. This is a budgeted item and this information is just
- NEW- Update on Lexipol/Coridco platform- We will kick off in August 2024
- Update on new phone system. Waiting on AT&T to port over 205-991-5267 and 205-991-6664.
- NEW- Lisa Honeycutt has made a request for an exemption to her fire service fees for 5124 Dunnavant Valley Lane Birmingham, AL 35242- 09 2 10 0 000 022.00- Mr. Wilkinson and Mr. Coblentz seconded.
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Mr. Coblentz made a motion to adjourn, Mr. Clemmons seconded, and the motion passed unanimously. 7:30 p.m.

Submitted by: _____

Approved by: _____