

# **Cahaba Valley Fire & Emergency Medical Rescue District**

**145 Narrows Drive**

**Birmingham, Alabama 35242**

May 8, 2024

## **Minutes**

Roll Call- Grant Wilkinson, Alan Reyes-Guerra, Barry Clemmons, Tara Hill, Ron Coblenz

Fire Chief B. Wilks, Deputy Chief J. Yancey, Capt. R. Bradley, Capt. B. Casey, Anna Pendleton

Citizen: Dayrl Russo

Mr. Wilkinson called the meeting to order at 6:00 pm

Adoption of the Outstanding Minutes- Mr. Coblenz made a motion to approve the minutes, Mrs. Hill seconded, and the motion passed unanimously.

Adoption of the Agenda- Mr. Coblenz made a motion to approve the agenda, Mrs. Hill seconded, and the motion passed unanimously.

Remarks, inquiries, and requests from citizens- None present.

Report from the Fire Chief-

- Presented Operations Report- Call volume had a slight increase over call volume from this time last year. One (1) structure fire in the apartments, and one (1) commercial kitchen fire.
- Two resignations: One going to the City of Mountain Brook, and one going to the City of Pelham. Capt. Bradley has interviews scheduled for new employees.
- ISO- Update, Chief has been in contact ISO questioning our latest score. ISO sent us a packet of information to review. The information was reviewed and updated. Chief Wilks has sent the packet back to ISO and we are awaiting an updated score.
- CFSI- Chief Wilks and Chief Yancey visited Washington, D.C. on April 30, 2024, as part of the Alabama Fire Chief's Association, Congressional Fire Service Institute. The group was able to meet multiple Senate and House representatives to address issues concerning the fire service in Alabama.
- One member graduated from recruit school, two graduated EMT Basic, one graduated EMT Paramedic and one will be graduating this week as an EMT Paramedic with her associates.
- Eric Rozzell has returned from his
- Fire Marshal's Report- 27 new inspections, 187 violations corrected, and 108 violations outstanding.

Financial Report

- Financial Report- see attached.
- Audit- Capt. Bradley and Mr. Wilkinson will meet the week of May 20, 2024, to review documents.
- Budget Update

Committee Report

- Financial
  - Audit
  - Budget update
- Equipment
  - New Battalion- 2024 Ford Expedition- CVFD has taken delivery of it and waiting on graphics, lighting, and radios to be installed.
- Policies

#### Unresolved Business

- Rex Lake Contract- Final- Waiting on Rex Lake and their attorney to review and contact CVFD
- Hose Testing Policy- Approved with edits in the April meeting.
- PPE policy- Approved with edits in the April meeting.
- Narrows Self Storage-
- Dunnavant Valley Oaks Property- Chief Wilks spoke with the Fire District attorney about approaching the property owners and she did not have an issue with talking to the property owners. The board agreed to move forward to engage the property owners.
- Lexipol / Cordico- Capt. Casey gave a presentation on the policy employee dashboard that Lexipol provides. Mr. Reyes-Guerra made a motion to approve both Lexipol and Cordico, Mrs. Hill seconded the motion and the motion passed.

#### New Business

- NEW-Mr. Wilkinson made a motion to enter executive session at 7:18 p.m. and to return from the executive session at 7:28 p.m. Mrs. Hill seconded the motion and the board voted to enter executive session.
  - The Board made an offer to Daryl Russo to fill Place 5 on Mr. Alan Reyes-Guerra's resignation/retirement. Daryl Russo accepted the offer. Mr. Russo will be sworn in at the June 12, 2024, meeting.

Mr. Reyes-Guerra made a motion to adjourn, Mrs. Hill seconded, and the motion passed unanimously. 7:30 p.m.

Submitted by: \_\_\_\_\_

Approved by: \_\_\_\_\_